



**Teacher Professional Development
Registration Form**

Name _____

School District/Organization _____

Class/course name _____

Address _____

Phone numbers _____

Email _____

Payment method (circle one): **Check** **Credit Card** **Grant**

Payment enclosed: \$ _____

Credit card number (if applicable): _____

Which other courses would you like the Garden to offer? _____

Mail to:
Missouri Botanical Garden
Education Courses
P.O. Box 299
St. Louis, MO 63166

Your confirmation will identify the location of your class. Map available at: www.missouribotanicalgarden.org.

Cancellation/refund:

- For cancellations more than five business days prior to the class, a full refund, minus a \$5.00 processing fee will be issued unless otherwise noted. Refunds cannot be issued for individual classes within a course or for course registration cancelled less than five days prior to a class. A business day is defined as Monday through Friday, 8:30 a.m. to 5 p.m. Please consider your payment a donation to the Garden.
- Many courses will allow you to send an alternate participant if you cannot attend. Please contact us.
- If the Missouri Botanical Garden must cancel a class, you will receive a full refund.

Inclement Weather. Dress for the weather as most classes are held, rain or shine. If we are unable to hold a class due to inclement weather, you will be notified.

Dismissal Policy: The Missouri Botanical Garden is committed to offering the highest quality educational experience for all of its students. To ensure a quality experience, the Garden reserves the right to dismiss any participant.

Accommodations and Accessibility. If you are in need of an accommodation, please call 314-577-5147 at least two weeks prior to class. We will do our best to meet your needs.