

# BEST OF *Missouri* *market*

**October 3-5, 2025**

Missouri Botanical Garden

## **EVENT HOURS**

**Friday, Oct. 3: 9 a.m. to 7 p.m.**

**Saturday, Oct. 4: 8 a.m. to 5 p.m.**

**Sunday, Oct. 5: 9 a.m. to 5 p.m.**

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## FEES AND TAXES

- Basic vendor spaces are 10'x10' and cost from **\$500** per space as noted under registration.
- Double booth spaces start at a cost of **\$1,500**. Double booths are limited. Receipt date of full payment and contract are considered when assigning double booth spaces.
- Food truck spaces are **\$250 per day of participation**.
- A charge of **\$75** is required for each electrical circuit (up to 4 max). *See electrical requirements information in FAQ.*
- Tables are available to rent at **\$50 for 2 tables** (maximum of 2 tables per 10x10 space) on registration.
- **\$50 per day** for a temporary food permit, **\$75 per event** for propane permit, catering permit required for alcohol sales by the glass (see FAQ document for information, vendor to acquire appropriate permits).
- Missouri sales tax rules apply to vendor sales.

## PAYMENT INFORMATION

**Full payment is due by July 31, 2025.** Vendors whose payments are not received by this date will forfeit their space. You may pay by credit or debit card through secure online payment processing through the electronic registration portal.

### CONTACT INFO

Please call Hannah Thebeau at **314-577-0251** or send a message to [bestofmissourimarket@mobot.org](mailto:bestofmissourimarket@mobot.org) if you have any questions!

## SET-UP & MARKET SCHEDULE

### Thursday, October 2

10am – 6pm: Main lot tents, food court, craft beer & cocktail court vendor load-in/set-up

### Friday, October 3

9am – 7pm: Market open

### Saturday, October 4

5am – 7am: Booths must be restocked and all vehicles off the lot by 7am; NO EXCEPTIONS

8am – 9am: Market opens for Members-only shopping hour

9am: Market open to public

5pm: Market closes

### Sunday, October 5

5am – 8am: Booths must be restocked and all vehicles off the lot by 8am; NO EXCEPTIONS

9am: Market open to public

5pm: Market closes. **Early breakdown is prohibited! Vendors may not leave before 5 p.m.**

5:30pm: Vendor vehicles allowed on the Garden parking lot

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Food must be ready to serve by 10am on Saturday and Sunday (food truck/court vendors selling breakfast items may open at 8am Saturday and 9am Sunday).

Vendor booths must be staffed **AT ALL TIMES**, thus requiring that you provide a minimum of two staff at your booth.

## Vendor Space Accessories

### Is ice available?

- Ice will be available at the Market for \$4 per bag. Ice chests will be filled each morning of the event. Once ice chest is empty for the day, it will not be filled again until the next day. We highly encourage vendors to bring their own ice.

### Are chairs provided?

- NO – please bring your own.

### Are table linens provided?

- NO – please bring your own.

# Hotel Accommodations

## Does the Garden have a preferred hotel?

- A limited number of rooms are available for Best of Missouri Market vendors at the **Drury Inn & Suites** near Forest Park for the Garden's discounted rate.
- If you would like to reserve a room, please contact Hannah ([hthebeau@mobot.org](mailto:hthebeau@mobot.org)) for more information.

## Working Toward a Zero-Waste Event

- All food vendors will be required to use compostable food serving ware! The Garden will also compost all food waste during the event. Please refer to the Product Requirements document for guidance as well as the attached Garrett Paper product list with strongly suggested products for this event year.
- As in past years, the Garden's sustainability staff will assist confirmed vendors with sourcing disposable serving items.
- If you have any questions or suggestions about the Garden's efforts to "go green," please contact:
  - Angelina O'Donnell, Sustainability Program and Events Specialist: (314) 577-9473, [aodonnell@mobot.org](mailto:aodonnell@mobot.org).